

APPLICATION FOR LEAVE TO TAKE UP A SUMMER INTERN POSITION

Please complete all parts of this form, get your supervisor’s statement of support and return it to Julie Sheppard for DGS approval. Requests must be submitted well in advance of the internship.

1. Student Details

Name..... College.....
Research Group..... Supervisor.....
How are you funded.....
Date started DPhil.....

2. Details of Summer Internship

Employer / Supervisor.....
Address.....
Dates of Internship.....
Nature of work
.....
.....
Will the outcome be incorporated into the student’s thesis: Yes/No/Don’t know yet

3. Suspension of Status

(Students are required to submit by the end of their 12th term from admission)

Date thesis is due to be submitted.....
Will you be applying for suspension of status.....
(this can be done retrospectively after the internship)

4. Supporting case by supervisor (please continue on separate sheet if necessary or email

Julie.sheppard@cs.ox.ac.uk)
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DGS Approval.....Date.....